

Quentin Kok
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EDUCATION

1999 - present **Simon Fraser University** Major in Management & Systems Science
1998 - 1999 **Kwantlen University College** University transfer
1992 - 1996 **Eric Hamber Secondary School** High School Certificate.

COMPUTER SKILLS

- High level of proficiency in Microsoft Window NT and Window 98
- Expertise in using Microsoft Office, Microsoft Word, Access, Excel, PowerPoint, Outlook, FrontPage
- WebPages design (HTML, DHTML, JavaScript, XML)
- Skillful programming skill such as C/C++, Visual Basic 6.0, Assemble Languages (Motorola HC12)
- ANSI SQL (Relational Database, System Analysis)
- Other software include: PhotoShop Pro 6.0, IE, Netscape, Microsoft Project, Logic Work 4.0, Visio

OTHER SKILLS

- English and Cantonese.
- Organizational skill
- Team project experience in Business Administration and Computer Science
- Financial statement.
- Bank reconciliation

WORK EXPERIENCE

1998 - 1999 **Main Florist**
(Part-time) flowers delivery

- Manage conflict in different situation
- Get job done with limited time constraint

ACTIVITIES AND INTERESTS

Hobbies

- Interested in using Internet to discover new technology and new idea
- Other interests include reading book and car magazine
- Playing basketball and soccer